

Admission Numbers

Nursery

The school has an admission number of 26 full time equivalent places for entry in year Nursery.

Reception

The school has an admission number of 30 for entry in year Reception.

The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Applications for Nursery

Applications for Nursery places are made directly to the Trust, which are recorded when they are received. Links can be found on our website)

Places are allocated on a first come first served basis and confirmation of a place will be within 5 working days of receipt of application.

Applications for Reception places 2023 are managed by Staffordshire County Council (see below). Prospective parents can download application forms (including forms for mid-year applications) from the Staffordshire website.

Oversubscription Criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Children in care and children who ceased to be in care because they were adopted (or became subject to a child arrangements order or special guardianship order), including those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Priority will next be given to the siblings of pupils attending the school at the time the application is received. Where an elder sibling is in Year 6, siblings will not be prioritised under this criterion.
3. Priority will be next given to children resident within the priority area of the school, a copy of which can be obtained from the school office or Staffordshire County Council.



4. Children who are attending the nursery at Fradley Park Primary and Nursery School, which is based at the school, and who are in receipt of the Early Years Pupil Premium.
5. Children who satisfy both of the following tests:-

Test 1: The child is distinguished from the great majority of applicants either on their own medical grounds or by other exceptional circumstances. Medical grounds must be supported by a medical report (obtained by the applicant and provided at the point of application). This report must clearly justify, for health reasons only, why it is better for the child's health to attend the school rather than any other school. Exceptional circumstances must relate to the choice of school and the individual child, i.e., the circumstances of the child, not the economic or social circumstances of the parent/carer. It should be supported by a professional report (obtained by the applicant and provided at the point of application), e.g., social worker. This report must clearly justify why it is better for the child to attend the school rather than any other school.

Test 2: The child would suffer hardship if they were unable to attend the school. Hardship means severe suffering of any kind, not merely difficulty or inconvenience, which is likely to be experienced as a result of the child attending a different school. Applicants must provide detailed information about both type and severity of any likely hardship at the time of application.

6. Other children arranged in order of priority according to how near their home addresses are to the main gate of the school determined by a straight-line measurement.

Tie-Break

If necessary, random allocation undertaken by the local authority will be used as a tie-break in categories 2-6 above to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any two or more cases.

The Local Authority uses a Geographical Information System (GIS) to calculate home to school distance in miles. The measurement is calculated using Ordnance Survey (OS) data from an applicant's home address to the main front gate of the school. The coordinates of an applicant's home address is determined and provided by the Local Land and Property Gazetteer (LLPG) and OS Address Point data.

Random allocation will not be applied to multiple birth siblings (twin and triplets etc.) from the same family tied for the final place. We will admit them all, as permitted by the infant class size rules and exceed our PAN.



Notes

Home Address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Siblings:

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a stepbrother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.

Admissions to primary schools in Staffordshire 2023-2024

You need to apply for September 2023 if your child's fifth birthday is between 1 September 2023 and 31 August 2024 for a place at first, infant or primary school.

Staffordshire County Council's School Admissions and Transport Service (SA&TS) will coordinate all admissions at all maintained schools in Staffordshire, including all voluntary aided and foundation as well as academy schools in respect of applications for school places at the normal age of entry.

The Service

1. This service meets the requirement for a coordinated admission scheme under The School Admissions (Co-ordination of Admission Arrangements (England)) Regulations 2012 and applies to applications made by Staffordshire parents for all maintained schools and academies at the normal age of entry (except special schools and nurseries).

2. The purpose of the service is to ensure that, so far as is reasonably practicable,
 - each parent who applies for a school place at the normal age of entry receives only one single offer of a school place under the scheme, whether that be at a school within the county, or one maintained by another authority, and
 - a child is granted admission to whichever of the schools that is ranked highest on that application wherever possible.

3. Parents of children resident in the county of Staffordshire must make an application for the normal age of entry through Staffordshire County Council to apply for any school within Staffordshire or in another authority.

Additional Notes

It is the applicant's responsibility to provide any supportive information required for the application to be assessed against the published admissions criteria, the governors will not seek to obtain this information on behalf of the applicant.

Copies of the school catchment area are available from the school or Local Authority.



The Local Authority uses a Geographical Information System (GIS) to calculate home to school distances in miles. The measurement is calculated using Ordnance Survey (OS) data from an applicant's home address to the main front gate of the school. The coordinates of an applicant's home address are determined using the Local Land and Property Gazetteer (LLPG) and OS Address Point data.

The home address is usually considered to be the child's, along with their parent's main and genuine principal place of residence at the time of the allocation of places, i.e. where they are normally and regularly living. If a child is resident with friends or relatives (for reasons other than legal guardianship), the friends or relatives' address will not be considered for allocation.

The requirement of the Governing Body to meet the infant class sizes legislation may result in the refusal of catchment area or sibling applications where a class has already reached its limit of 30 pupils. However, as an exception, the Governing Body will consider offering places above the admissions number to applications from children whose twin or sibling from a multiple birth is still admitted even when there are no other vacant places.

Where parents have shared responsibility for a child, and the child lives with both parents for part of the school week, parents will be required to provide documentary evidence to support the address they wish to be considered for application purposes. If a place is offered based on an address that is subsequently found to be different from a child's normal and permanent home address, then that place is likely to be withdrawn.

If there are a limited number of spaces and we cannot distinguish between applicants using the criteria listed, such as in the case of children who live in the same block of flats, then the child or children who will be offered the available spaces will be random. This process will be independently verified.

If your child has not been offered a place, your child's name will be automatically kept on the waiting list. The waiting list will operate until the end of year 2.



It is expected that parents will agree on school places before an application is made, and it may be necessary to request evidence from you to confirm that this is the case. The local authority is not able to intervene in disputes between parents over school applications and will request that these are resolved privately.

Summary

It is the Governors' policy to avoid any form of discrimination on grounds of a child's ability, religion or race. The school will attempt to make provision for children with disabilities.

Entry later than September, Parents moving to the area, or those who wish to move their child to the school, should contact the school directly.

Action	Primary and Middle
Closing date for applications	15 January 2023
Provisional offers shared between Local Authorities.	20 March 2023
Final offers exchanged with other Local Authorities.	30 March 2023
Parents notified of outcomes.	17 April 2023

Parents will have at least two weeks after the date of offer to notify the authority as to whether he/she wishes to accept the place offered where relevant to the individual school admission arrangements.

Agreed by the Local Governing Body October 2022

Signed Headteacher

Signed Chair of LGB

Next reviewed by the Local Governing Body October 2023